

GRANT ADMINISTRATION SERVICES PUBLIC NOTICE

The City of Floresville is soliciting proposals for **consultant/management services** for grant writing services to prepare **2017/2018 TxCDBG Community Development Fund** applications and the subsequent project management /administration of the grant if the city is awarded a State **2017/2018 TxCDBG Community Development Fund** contract.

Please submit three (3) copies of your proposal of services and a statement of qualifications, resumes of key personnel, references and a list of jobs performed under this or similar programs to: <u>City Manager</u>, <u>Henrietta Turner</u>, <u>City of Floresville</u>, <u>1120 D Street</u>, <u>Floresville</u>, <u>Texas 78114</u>.

Proposals must be received by the City no later than **2:00 pm** on <u>January 3, 2017</u> to be considered. The City of Floresville reserves the right to negotiate with any and all management firms that submit proposals, as per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards.

The City of Floresville is an Affirmative Action/Equal Opportunity Employer and strives to attain goals for Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) as amended.