

REGULAR MEETING MINUTES
FLORESVILLE ECONOMIC DEVELOPMENT CORPORATION
JULY 8, 2019 6:00PM
FLORESVILLE CITY HALL CONFERENCE ROOM
1120 D STREET, FLORESVILLE, TEXAS 78114

Call meeting to order at 6:00 pm by President Daniel Tejada

Invocation given by: Vice-President Fred Gonzales

Recite U.S. Pledge of Allegiance & Texas Pledge: Recited by all in attendance

Establish Quorum: Daniel Tejada, Fred Gonzales, Sherry Castillo, Jacob Gaona, Henrietta Turner, City Manager and Interim EDC Director, Sylvia Rodriguez, City Attorney, Charlotte Ximenez-Nelson, Executive Assistant

Guests: Greg Ripps of the Wilson County News, Gloria Martinez Council Member, Margaret Tejada, HR Director.

Citizen Comments: None

1. Old Business Consideration & Action (C&A)

a. C&A to approve meeting minutes from the Special Board Meeting held on June 19, 2019. Motion made to include Ben Reed's verbal resignation date June 13th to Henrietta Turner, City Manager and Interim Executive Director.

MOTION BY: Sherry Castillo, **SECONDED BY:** Fred Gonzales

Vote: For: 4 Against: 0 Abstaining: None

<u>B.O.D.</u>	<u>Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
	Daniel Tejada	X			
	Fred Gonzales	X			
	Sherry Castillo	X			
	Jacob Gaona	X			

b. C&A to approve Floresville Peanut Festival Association Sponsorship request to become Silver Sponsors by donating \$1,100.00 for the billboard advertisement and marketing for our City.

MOTION BY: Sherry Castillo, **SECONDED BY:** Jacob Gaona

Vote: For: 3 Against: 1 Abstaining: None

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales		X		
Sherry Castillo	X			
Jacob Gaona	X			

- c. C&A to approve Peanut Festival Parade Entry to represent FEDC on October 12, 2019; deadline for entry is September 24, 2019; no fee.
The Board agreed to leave it at the Executive Director's discretion.

MOTION BY: Fred Gonzales, **SECONDED BY:** Sherry Castillo

Vote: For: 4 Against: 0 Abstaining: None

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales	X			
Sherry Castillo	X			
Jacob Gaona	X			

- d. C&A regarding the City of Floresville becoming certified in the Film Friendly Texas program administered by the Texas Film Commission.
Our City Attorney, prepared the Film Friendly Application and Guidelines for the City of Floresville. The Executive Director will be our Ombudsman for the Filming Industry.

MOTION BY: Fred Gonzales, **SECONDED BY:** Sherry Castillo

Vote: For: 4 Against: 0 Abstaining: None

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales	X			
Sherry Castillo	X			
Jacob Gaona	X			

2. New Business Consideration & Action (C&A)

- a. C&A to appoint members to the Floresville Economic Development Board; to include any re-appointment of current members and fill vacancies:

1.a.) Treasurer - Roy Idrach

Vice President Fred Gonzales spoke to Roy Idrach prior to our meeting, who verbally accepted the role as Treasurer for the EDC.

MOTION BY: Fred Gonzales, **SECONDED BY:** Sherry Castillo

Vote: For: 4 Against: 0 Abstaining: None

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales	X			
Sherry Castillo	X			
Jacob Gaona	X			

1.b.) Secretary – *Tabled to our next scheduled meeting, July 15, 2019*

MOTION BY: Fred Gonzales, **SECONDED BY:** Sherry Castillo

Vote: For: 4 Against: 0 Abstaining: None

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales	X			
Sherry Castillo	X			
Jacob Gaona	X			

- b. C&A to approve paying the City's outstanding fees from fiscal years October 2013 through September 2017 in the amount of \$295, 202.00 per Audit. Payroll and Accounts Payable Process YTD 6/30/2019 in the amount of \$48,936.00 plus, invoice dated 7/1/2019 for EDC Interim \$5,000.00.

For a total amount due to the City of Floresville \$349,138.00.

Motion made to table item 2.b. for the next Meeting scheduled July 15th, 2019. Requesting additional details of the billing breakdown. *Moving forward we will be receiving an invoice monthly from the City to keep the account current.*

MOTION BY: Fred Gonzales, **SECONDED BY:** Sherry Castillo

Vote: For: 4 Against: 0 Abstaining: None

<u>B.O.D.</u>	<u>Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
	Daniel Tejada	X			
	Fred Gonzales	X			
	Sherry Castillo	X			
	Jacob Gaona	X			

c. C&A to resolve the overpayment to EDC Director Tommy Baker update presented by Henrietta Turner.

Motion made to move item 2. c. to Executive Session to review overpayment to former Executive Director, Tommy Baker.

MOTION BY: Fred Gonzales, **SECONDED BY:** Sherry Castillo at 6:52 pm

Vote: For: 4 Against: 0 Abstaining: None

<u>B.O.D.</u>	<u>Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
	Daniel Tejada	X			
	Fred Gonzales	X			
	Sherry Castillo	X			
	Jacob Gaona	X			

Roy Idrach arrived at 6:54 pm

Executive Session in accordance with Texas Government Code Chapter 551, Subchapter D: 551.071

The Floresville Economic Development Corporation may at any time during the meeting close the meeting and hold an executive session pursuant to the Texas Open meetings Act codified as Chapter 551, Texas Government Code which permits closed meetings pursuant to Section 551.071 for purposes of consulting with its attorneys; Section 551.072 deliberating about real property; section 551.073, deliberating about gifts, and donations; section 551.074 deliberating about personnel matters; Section 551.076 deliberating about security devices; Section 551.084 regarding exclusion of witness in connection with an investigation; Section 551.086 deliberating, voting, and taking action as a power utility on a competitive matter; Section 551.087 deliberating about economic development negotiations; and Section 551.088 deliberating about test items to discuss and/or deliberate any of the posted matters to be considered during the open meeting. If it does go into Executive Session, the Floresville Economic Development Corporation may deliberate in executive session, vote on the matter in open session, and announce it for the minutes.

- (a) The Board will meet in Executive Session pursuant to Section 551.071 for purposes of consulting with its attorneys; to discuss overpayment in the amount of \$13,285.93 to former Executive Director, Tommy Baker.
- (b) Return from Executive Session and take possible action following Executive Session for this item, and act on the results of the above deliberations on item(a).

The Board returned from Executive Session at 7:23 pm

Motion by Sherry Castillo to accept the ongoing process presented by Henrietta Turner of the overpayment to former EDC Director Tommy Baker. The topic will be addressed at our future meetings until the issue is resolved.

Action: Consideration and Action status will be on our Meeting Agendas moving forward to update items until they come to a resolution. Documentation regarding the overpayment to Tommy Baker, tax refund request from the IRS in the amount of \$10, 139.34 was sent electronically on June 25, 2019. A hard copy was also sent with supporting documents via USPS.

MOTION BY: Sherry Castillo, **SECONDED BY:** Fred Gonzales at 7:27 pm

Vote: For: 5 Against: 0 Abstaining: None

<u>B.O.D.</u>	<u>Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
	Daniel Tejada	X			
	Fred Gonzales	X			
	Sherry Castillo	X			
	Jacob Gaona	X			
	Roy Idrach	X			

d. C&A to adopt the final Audit provided by ABIP.

Presented by Henrietta Turner, no changes from the draft Audit. The City has accepted their final audit and as soon as we accept, Henrietta assured they will be filed with the State Comptroller. Given that there are no changes to the final, Castillo motioned to accept.

MOTION BY: Sherry Castillo, **SECONDED BY:** Fred Gonzales

Vote: For: 5 Against: 0 Abstaining: None

<u>B.O.D.</u>	<u>Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
	Daniel Tejada	X			
	Fred Gonzales	X			
	Sherry Castillo	X			
	Jacob Gaona	X			
	Roy Idrach	X			

3. Executive Directors Forum

Discussion of concerns or issues that the Board may need to address at future meetings and the scheduling of the meeting or workshop.

- a. Requesting a Special Meeting on Monday July 15 at 6:00 pm, to discuss a Budget Committee and workshop dates. Jacob Gaona will not be in attendance.
- b. We discussed refocusing on our 2017 Combined Workshop results and review the Goals and Achievements and come up with a new plan.
- c. Fred Gonzales suggested we create a book of processes and procedures to assist us with the daily responsibilities. When Executive Director Ben Reed, begins his new role we need to schedule an additional Workshop to address this. We will also review implementing processes, policies and procedures for our expense coding and promptly processing monthly invoices from the City.

4. ADJOURNMENT: Having no further business to discuss – this meeting was adjourned at 7:43 pm.


Daniel Tejada, FEDC President

Date: 7-17-19