

MINUTES
FLORESVILLE ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING DECEMBER 16th, 2019 6:00 PM
FLORESVILLE CITY HALL CONFERENCE ROOM
1120 D STREET, FLORESVILLE, TEXAS 78114

Meeting called to order at 6:00 pm, by Daniel Tejada, President

Establish Quorum: Daniel Tejada, Benjamin Reed, Sherry Castillo, Roy Idrach, Fred Gonzales, Jacob Gaona, Randy Bruett, Ray Lamberth, Charlotte Ximenez-Nelson, City Attorney Sylvia Rodriguez

Absent: Henrietta Turner

Guests: Greg Ripps of Wilson County News, Representative from Retail Coach, Kyle Cofer and Carlos Trujillo, Owner of the Trujillo Boot Shop

Invocation by: Vice President Fred Gonzales

Recited U.S. Pledge of Allegiance & Texas Pledge by all in attendance

Citizen Comments: President Daniel Tejada congratulated Charlotte Ximenez-Nelson, FEDC Assistant and Benjamin Reed, Executive Director for the tremendous job done for our Downtown Christmas Tree lighting ceremony.

OLD BUSINESS

- a. C&A to approve meeting minutes for the Regular Meeting held on November 18th, 2019. Fred Gonzales made a motion that we approve the minutes as presented.

MOTION BY: Fred Gonzales, **SECONDED BY:** Ray Lamberth

Citizens Comments: None

Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales	X			
Sherry Castillo	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			

- b. C&A to approve façade/signage grant for Glamour & Gifts Boutique presented on November 18th, 2019.

Total cost is \$15,700.00 and the grant maximum amount is \$7,500.00

Sherry Castillo made a motion to approve the grant maximum.

MOTION BY: Sherry Castillo, **SECONDED BY:** Roy Idrach

Citizens Comments: None

Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales	X			
Sherry Castillo	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			

1. PRESENTATION/DISCUSSION

- a. IRS Refund Status

City Mgr.: Henrietta Turner

Per Ben Reed; since Henrietta Turner was absent, there is no change in the current status.

- b. Financial Overview of November 2019

Treasurer: Roy Idrach

The budget report for fiscal year 2018-2019 that President Tejada had requested at our prior meeting on November 18th, was incomplete due to Accounting not current on the bank reconciliation.

When we budgeted for fiscal year 2019-2020, we increased the current amount of \$790,000.00 by 5% for an amount of \$835,000.00. With the current tax revenue and the addition of 2 businesses and the City Annexation, we may see the increase of tax revenue reach \$1,000,000.00.

Vice-President Fred Gonzales would like to know if we can find or determine the increase to our Tax Revenue. Ben Reed confirmed we can check with ZacTax to confirm what prompted our tax revenue increase.

2. NEW BUSINESS

- a. C&A to approve façade/signage grant for The Boot and Saddle Repair Shop

Presenter: Carlos Trujillo

Exec. Dir.: Ben Reed

Ben presented for Carlos Trujillo. Mr. Trujillo had purchased a new shop sign 3 years ago but it has been sitting in his shop. The mounting post was knocked down by a vehicle. Mr. Reed requested that the Board consider the cost to install the sign for Mr. Trujillo. The total

Roy Idrach	X
Randy Bruett	X
Ray Lamberth	X

c. C&A to approve the Lodi park dedication plaque as presented or get a 2nd estimate

Exec. Dir.: Ben Reed

Fred Gonzales made a motion to approve getting a 2nd estimate.

MOTION BY: Fred Gonzales, **SECONDED BY:** Jacob Gaona

Citizens Comments: None

Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales	X			
Sherry Castillo	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			

d. C&A to select a Committee responsible for the mid-year Evaluation of our Executive Director, Ben Reed. President: Daniel Tejada

Ben Reed has been in position for 5 months as of yesterday. He would like to have his performance evaluation mid-year and annually, per contract. Discussion regarding the selection of a committee or to have the Board act as a whole. The evaluation standard will be provided by Attorney Sylvia Rodriguez.

Fred Gonzales moved that the Board act as a committee in whole to conduct the mid-year Evaluation of our Executive Director, Ben Reed.

MOTION BY: Fred Gonzales, **SECONDED BY:** Randy Bruett

Citizens Comments: None

Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales	X			
Sherry Castillo	X			

Jacob Gaona	X
Roy Idrach	X
Randy Bruett	X
Ray Lamberth	X

3. EXECUTIVE SESSION

The Floresville Economic Development Corporation may at any time during the meeting close the meeting and hold an executive session pursuant to the Texas Open meetings Act codified as Chapter 551, Texas Government Code which permits closed meetings pursuant to Section 551.071 for purposes of consulting with its attorneys; Section 551.072 deliberating about real property; section 551.073, deliberating about gifts, and donations; section 551.074 deliberating about personnel matters; Section 551.076 deliberating about security devices; Section 551.084 regarding exclusion of witness in connection with an investigation; Section 551.086 deliberating, voting, and taking action as a power utility on a competitive matter; Section 551.087 deliberating about economic development negotiations; and Section 551.088 deliberating about test items to discuss and/or deliberate any of the posted matters to be considered during the open meeting. If it does go into Executive Session, the Floresville Economic Development Corporation may deliberate in executive session, vote on the matter in open session, and announce it for the minutes.

- (a) The Board will meet in Executive Session pursuant to Section 551.074 of the Texas Government Code (Personnel Matters) to deliberate the employment, evaluation, reassignment, duties, discipline or dismissal of a public employee: Discuss personnel evaluation of Assistant, Charlotte Ximenez-Nelson.

Motion by Fred Gonzales to go into Executive Session.

MOTION BY: Fred Gonzales, **SECONDED BY:** Ray Lamberth

Citizens Comments: None

Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales	X			
Sherry Castillo	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			

The Board went into Executive Session at 7:07 pm.

- (b) The Board will reconvene to Open Session: The Board will discuss, as necessary, and act on the results of the above deliberations on item (a).

The Board reconvened to open session at 7:37 pm.

The Board discussed the evaluation of Assistant Charlotte Ximenez-Nelson and came to a decision to agree with the evaluation as presented by Ben Reed, Executive Director.

MOTION BY: Fred Gonzales, **SECONDED BY:** Sherry Castillo

Citizens Comments: None

Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Fred Gonzales	X			
Sherry Castillo	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			

4. DIRECTORS FORUM

- a. National Night Out Award – We were 2 months late entering but we managed to get 40 vendors. We had CMMC, who administered 250 flu shots. We had attendance of 500-600 people. We were able to provide free food and we were awarded new comers of the year.
- b. Stantec recommendation for the sewer line on Bus. Loop 181 – We met with FIRD to make them aware of our interest in the property located on Business Loop 181. They will be listing the property for sale at the first of year so we will be looking to submit our bid.
- c. Christmas Downtown Lighting update – We had our contractor install new junction boxes which were in need, according to the electrician we hired. We decided to have the downtown light on a timer which will turn them on automatically on Friday and Saturday night to enhance the weekend vibe.
- d. The De La Zerda Cemetery Rededication on November 2nd was well attended and the ceremony was very successful.

5. FUTURE ITEMS FOR CONSIDERATION OR ACTION

- a. C&A for a future Workshop date and time for FEDC 2020 Goals and Objectives.

The Board discussed meeting on January 13th for a workshop at 5:00 pm, prior to our regular meeting scheduled that evening at 6:00 pm.

b. Vice-President Fred Gonzales announced his resignation from the FEDC will be upcoming in the near future, but he will be following up with a resignation letter to the City Council.

c. Board of Director Sherry Castillo also announced that her term will also come to an end soon since she is in the process of purchasing a home in Boerne Texas. Her resignation letter will also be sent to the City Council at a later date.

6. **AJOURNMENT**: Having no further business to discuss the meeting was adjourned at 8:00 pm.



Benjamin V. Reed, FEDC Executive Director