

Floresville Economic Development Corporation

Regular Meeting Minutes

February 12, 2018

The Floresville Economic Development Corporation held a regular meeting on Monday, February 12, 2018 at 6:30 PM in the Event Center, Room 137

Members Present

Ray Lamberth

Scott Gleeson

Sherry Castillo

Fred Gonzales

Danny Tejada

Ben Reed

Members Absent

Marissa Ximenez-Martinez

Guests

City Manager

FEDC Staff

Executive Director, Tommy Baker

Open Meeting:

- **Call meeting to Order at 6:35 PM and Establish a Quorum**
- **Invocation**
- **U.S. Pledge of Allegiance & Texas Pledge**
- **Citizens Comments: None**

Old Business:

Approve Minutes of the January 8, 2018 Regular Board meeting. Mr. Gonzales made a motion to approve the Minutes of January 8, 2018 seconded by Mr. Gleeson. Motion was approved. Mr. Tejada made a Motion to approve the January 10, 2018 Minutes seconded by Mr. Gonzales. Motion was approved.

Mr. Reed made a Motion to approve the Minutes of February 5, 2018, seconded by Mr. Gonzales. Motion was approved.

- **Treasurer's Report and Review:**
The January 2018 Financial Report was reviewed and discussed. Mr. Reed, Board Treasurer, will work with the City bookkeeper to develop a "scaled down" financial review sheet to be placed in front of each monthly financial report.

Committee Reports and Possible Action Items:

a. Personnel Committee:

Mrs. Castillo, chair of the Personnel Committee made a Motion to name Mr. Gonzales and Mr. Reed to the Personnel Committee.

b. Budget/Finance/Audit Committee:

Mr. Reed, chair of the Finance, Budget and Audit committee made a Motion to name Mr. Gleeson and Mrs. Ximenez-Martinez to the Finance committee. Because Mrs. Ximenez was absent, Mr. Tejada was named as an alternate for Mrs. Ximenez, should she not wish to be on the finance committee.

Executive Officer's Report:

01/11/18: ED attended Grand Opening of New Haven facilities.

01/26/18: ED attended new member orientation of San Antonio Manuf. Assoc.

01/31/18: Mr. Reed, City Manager, City Bookkeeper and ED met to discuss the importance of "on time" monthly reports and sales tax transfers to the FEDC checking account.

New Business

9. Discussion and Possible Action Item:

FEDC to accept City request to fund materials to construct parking lots behind downtown buildings if city provides staff and equipment to accomplish the project. ED to work with City on specifics regarding funds amount and by-when date. If necessary and feasible at this point, establish not-to-exceed limits. Mr. Reed made a Motion to approve FEDC materials funding "not to exceed \$227,000", seconded by Mrs. Castillo. Motion was approved. As a request from the FEDC Board, the City Manager will secure two "materials contractor bids" for the lowest price but not to exceed \$227,000.

10. Discussion and Possible Action Item:

City request the FEDC to fund the 20% (\$50,000) matching funds necessary for City to request a \$250,000 matching grant (80/20 match) to apply to downtown sidewalks and city parks to bring these into ADA compliance. Mr. Gleeson made a Motion to approve FEDC funding of the required match of \$50,000 (20%) of the \$250,000 matching grant submitted by the City for Downtown sidewalks and City parks ADA improvements, seconded by Mr. Tejada. Motion was approved. FEDC attorney will prepare a "Resolution" to this effect for approval by the City Council.

11. Discussion and Possible Action Item:

FEDC commitment to partner with City to finance 1/2 of cost to repave the Event Center/Sports Complex parking lot. Details to be worked out regarding actual monetary

commitment and required procedural actions to consummate this commitment. Mr. Reed made a Motion, seconded by Mr. Gleeson for the FEDC to fund no more than one half of the total cost of the paving project, for paving materials, subject to the City Manager securing at least two material contractor bids. The City Manager should have the "material bids" for review at the February 26th Special FEDC meeting. The Motion was approved.

12. Discussion Item:

The FEDC will commit to working with the City in applying for low income housing grants to attain additional affordable low income/senior housing for Floresville. This includes marketing Floresville housing needs to low income housing developers. Further discussion was tabled until the March 19th Regular FEDC meeting.

13. Discussion and Possible Action Item:

The FEDC will work with the City on Downtown Christmas Revitalization which includes securing bids for Christmas lights and decorations, displaying Floresville's unique buildings and stories from the past to bring visitors and tourists to Floresville. Decorative lighting bids will be solicited and brought before the FEDC Board for consideration.

14. Discussion and Possible Action Item:

ED to conduct inventory of downtown buildings to use in current and future downtown revitalization efforts. 70 Downtown properties have been identified by: owner; owner's mailing address; property address; building stories (1 or 2 stories); SQ FT in building; building occupant.

15. Develop a Rodeo/Roping/Show Barn facility for future activities that will bring participants, visitors and tourist to Floresville for overnight hotel stays, dining and shopping activities. Mr. Gleeson requested that this agenda item be tabled until the Fall, 2018.

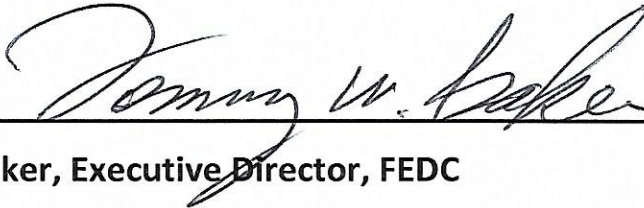
16. Directors' Forum:

Discuss, if any, concerns, ideas, suggestions or items for future meetings. These may include the need for future workshops or meetings and associated items to be posted.

Approximately \$1500 in WCN advertising expense has resulted in 9 students in a class of 10 students that are registered to pay \$850 tuition for welding classes that begin March 21st.

17. Adjournment: Mr. Gleeson made a Motion to adjourn the meeting, seconded by Mrs. Castillo. Motion was approved. Meeting was adjourned at 8:26 PM.

TWB



February 20, 2018

Tommy Baker, Executive Director, FEDC

Date