

Minutes  
**FLORESVILLE ECONOMIC DEVELOPMENT CORPORATION**  
**REGULAR MEETING APRIL 30TH, 2020 6:00 PM**  
**FLORESVILLE CITY HALL CONFERENCE ROOM**  
**1120 D Street, Floresville, Texas 78114**

**Meeting called to order at 6:34 pm, by Daniel Tejada, President.**

**Establish Quorum:** Daniel Tejada, Liana Martinez, David Del Bosque, Jacob Gaona, Randy Bruett, Ray Lamberth, Roy Idrach, Ben Reed, Charlotte Ximenez-Nelson, Henrietta Turner, Sylvia Rodriguez

**Guests:** Councilwoman Gloria Cantu

**Invocation by Henrietta Turner**

**Recited U.S. Pledge of Allegiance & Texas Pledge by all in attendance**

**Citizen Comments: None**

**1. OLD BUSINESS**

- a. C&A to approve meeting minutes for the Regular Meeting held on March 9<sup>th</sup>, 2020.  
Ray Lamberth made a motion to approve as presented.

**MOTION BY:** Ray Lamberth, **SECONDED BY:** Randy Bruett

**COMMENTS:** None

**Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0**

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			
Liana Martinez	X			
David Del Bosque	X			

**2. PRESENTATION/DISCUSSION**

- a. Covid-19

Executive Dir.: Ben Reed

Ben Reed gave an update to the Board on how he and Charlotte Ximenez-Nelson are able to work from home and maintain phone contact as we stayed connected during this time by forwarding our office phone to our cellphones. Ben remained in contact with Henrietta Turner. We kept an updated list of our local restaurant hours and availability which was posted on our Facebook page and our FEDC website.

b. Future Budget adjustment for remainder of FY/2020 related to the Covid-19 Crisis. Executive Dir.: Ben Reed  
Façade grant total amount in the budget was \$50,000, current spending \$75,000. In years past, we have not used the façade budget like it was utilized this fiscal year 2019/2020. The prior years budgeted amount had been \$30,000. Since we surpassed the current fiscal year budgeted amount some adjustments to the current budget will need to be made and we will clarify at our next regular meeting scheduled for May 11, 2020. We can then decide how to fund the Covid-19 economic recovery small business grant program.

b. IRS Refund Status Finance Director: Helen Martinez  
Henrietta Turner, City Manager presented since Helen Martinez, Finance Director, resigned on Monday, May 4, 2020. Nothing to report at this time.

b. Financial Overview of March 2020 Treasurer: Roy Idrach  
Roy Idrach reported that we fell approximately \$1000 short from same time last year. Considering the current state of difficulties, we are doing well. In March we collected \$58,000 compared to 2019 we collected \$59,000. Overall, we are on track to meet the 5% overall increase goal.

### 3. NEW BUSINESS

a. C&A to approve Façade and Signage Grant for Jim's Photography. Presenter: Jim Miller  
Ben Reed presented for Jim Miller. The grant request includes materials cost since Mr. Miller and his employees put in the labor. The cost of the materials is \$4533.83 and 50% is \$2266.91. In addition, we will deduct the \$100 permit fee that is due to the City. Total to pay Jim's Photography is \$2166.91.

Liana Martinez made a motion to approve; Roy Idrach 2<sup>nd</sup> the motion and requested that payment be made when the receipts are submitted.

**MOTION BY:** Liana Martinez, **SECONDED BY:** Randy Bruett

**COMMENTS:** Councilwoman Cantu asked for clarification on the building permit and the total cost of the façade. President Tejada clarified for the Board budget amendments are to be made prior to Façade/Signage grants are presented to the FEDC Board for consideration.

**Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0**

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			
Liana Martinez	X			
David Del Bosque	X			

- b. C&A to approve request for funds reimbursement from the City of Floresville/Event Center in the amount of \$15,000 (Celebrate America Title Sponsorship) to use toward local Small Business aid due to Covid-19 impact. Executive Dir.: Ben Reed  
The 4a met at 5:00PM today, cancelled Celebrate America. Ben Reed will work with Henrietta Turner to have the sponsorship funds refunded to our budget line item.  
Motion made by Ray Lamberth as presented.

**MOTION BY:** Ray Lamberth, **SECONDED BY:** David Del Bosque

**COMMENTS:** Councilwoman Cantu asked for clarification.

**Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0**

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			
Liana Martinez	X			
David Del Bosque	X			

- c. C&A to discuss publicizing a survey on our FEDC website for local businesses to respond regarding the impact due to Covid-19. Executive Dir.: Ben Reed  
President Tejada advised that several Texas cities are currently providing funding to small businesses and we need to do the same. We have created a sample survey to post on our FEDC website to get feedback from impacted businesses. The Board tabled at this time and we will work on specifics for Covid-19 Recovery Small Business Program. Motion to simplify and table until our next regular meeting, May 11<sup>th</sup>. Randy Bruett made a motion to table at this time.

**MOTION BY:** Randy Bruett, **SECONDED BY:** Ray Lamberth

**COMMENTS:** None

**Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0**

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			
Liana Martinez	X			
David Del Bosque	X			

- d. C&A to discuss the funding for local businesses in need due to Covid-19.

Executive Dir.: Ben Reed

We want to assist. President Tejada asked what amount do we fund. Ben Reed requested a Covid-19 Economic Small Business Program to be capped at \$60,000.

We will review the program application and we need to be able to work with the small business. We have to have a process in place we are asking for input to decide on grants or loans. The board confirmed grants is most feasible to do. Randy Bruett suggested we can allow microgrants with an incremental increase if needed. We will include an application sample at our May 11<sup>th</sup> meeting and also the requirement which need to be met for consideration. We do require that the business have a W9. In retrospect, Randy Bruett mentioned that the survey can get the data for future disasters that may occur for the businesses. The survey can be structured for post grant money business recipients. The Information can be useful to compile. Randy Bruett will review the survey and Henrietta Turner and Ben Reed will look over the criteria for the grant.

Ben Reed requested a Covid-19 Economic Small Business Program to be capped at \$60,000. Ray Lamberth made a motion to approve as presented.

**MOTION BY:** Ray Lamberth, **SECONDED BY:** Randy Bruett

**COMMENTS:** None

**Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0**

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			
Liana Martinez	X			
David Del Bosque	X			

- e. C&A to discuss the downtown sidewalk lighting.

Executive Dir.: Ben Reed

Ben Reed discussed the lighting in the sidewalk for the Downtown sidewalk project and how it will only enhance our downtown and make it more inviting. The lighting will be on a timer. Ben Reed provided the contractor bid amount which is not to exceed \$70,000. The project is currently underway and the lighting cost is approximately \$62,000 plus an additional \$6,000 for the electrical rewiring. Motion by David Del Bosque not to exceed \$70,000.

**MOTION BY:** David Del Bosque, **SECONDED BY:** Liana Martinez

**COMMENTS:** None

**Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0**

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			
Liana Martinez	X			
David Del Bosque	X			

- f. C&A to nominate FEDC Vice-President to the Board of Directors. Executive Dir.: Ben Reed  
Randy Bruett nominated Ray Lamberth for Vice-President.

**MOTION BY:** Randy Bruett, **SECONDED BY:** Roy Idrach

**COMMENTS:** None

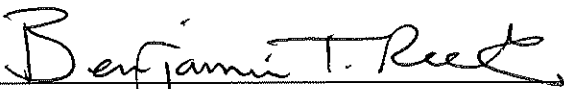
**Vote: For: 7 Against: 0 Abstaining: 0 Absent: 0**

<u>B.O.D. Names</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Daniel Tejada	X			
Jacob Gaona	X			
Roy Idrach	X			
Randy Bruett	X			
Ray Lamberth	X			
Liana Martinez	X			
David Del Bosque	X			

4. **DIRECTORS FORUM**

- a. Rural Business Development Grant application was cancelled due to Covid-19  
We intend to apply in 2021.
- b. Audit for FY 2019 was not been agreed to or pursued due to Covid-19. The City suspended their audit. City Manager has contacted ABIP to continue with their audit, and all deadlines will be moved forward due to Covid-19. We will also request the audit continuance.

5. **ADJOURNMENT**: Having no further business to discuss the meeting adjourned at 8:20pm.

  
Benjamin T. Reed, FEDC Executive Director