



NOTICE

REQUEST FOR PROPOSAL

Professional Audit Services

The City of Floresville, Texas, hereinafter referred to as “the City”, is soliciting proposals for Professional Audit Services from qualified firms of certified public accountants to audit the City’s financial statements for the fiscal year ending September 30, 2020 with the option of auditing the City’s financial statements for subsequent fiscal years.

Respondents are required to submit one (1) original copy and one (1) electronic copy, suitable for reproduction by the City no later than **5:00 p.m. (CST) on Friday, January 29th**.

Proposals should be directed to the attention of Cynthia Sturm, Finance Director, and clearly labeled in a sealed package. MARK ENVELOPE: “PROPOSAL – PROFESSIONAL AUDIT SERVICES for the City of Floresville”. Respondent’s name and address must appear on the outside of the envelope.

Submit Proposal to: City of Floresville
 Cynthia Sturm
 Finance Director
 1120 D Street
 Floresville, TX 78114

All proposals must be received at the designated location by the deadline shown. Proposals received after the deadline will not be considered for the awarded of the contract and shall be considered void and unacceptable. Respondent shall sign and date the Proposal. Proposals which are not signed and dated will be rejected.

Specifications and related documents may be obtained from the City’s Finance Department at Floresville City Hall, 1120 D Street, Floresville, TX 78114, between the hours of 8:00 a.m. and 5:00 p.m or by emailing financedir@floresvilletx.gov .

Should you have any question or require additional information or clarification on information contained in the RFP, please contact Cynthia Sturm, Finance Director at financedir@floresvilletx.gov .

1120 D Street, Floresville, TX 78114
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www.floresvilletx.gov