

The City of Floresville, Texas, is inviting qualified firms to submit statements of qualifications (SOQs) for professional On-Call services as required under the Texas Local Government Code of Chapter 2254 Professional and Consulting Services. The selected firm will serve as the “City Engineer,” providing a range of services for general municipal operations and infrastructure projects.

To be considered, a 2-page 8 ½” by 11” qualifications statement of your firm’s capabilities as they pertain to municipal engineering services on an On-Call basis to the City of Floresville for, yet not limited to, the services listed below:

- Engineering Design (programming, planning, preliminary, and final)
- Bid and Construction phase services
- Plan Review Services
- Resident Project Representative Services
- Studies and Reports (Comprehensive Plan, Land Use Map, and Subdivision Development)
- Grant (federal and state grants/loans) Application Preparation
- Environmental Services and Regulatory Compliance
- Surveying and GIS Capabilities
- Meeting Participation

City Projects including, but not necessarily limited to,

- Water transmission and distribution
- Wastewater collection and conveyance
- Roadways and/or Drainage facilities
- Environmental concerns and permitting assistance
- Solid Waste Services

Your response to this request will be used to select a firm based on the demonstrated competence and qualifications to perform said services. Rates and costs of said services are not being requested herewith.

The selected firm will then be asked to negotiate hourly rates for said services under a Master Services Agreement and, with proper municipal approval, be contracted for a term of one (1) year with the possibility of additional two (2) one-year terms.

Evaluation and Selection Criteria

Qualifications will be evaluated based on the following weighted criteria:

1. Firm's ability to provide quality municipal engineering services (20 points).
2. Relevant experience with municipal engineering projects (20 points).
3. Qualifications and experience of key personnel (20 points).
4. Timeliness in delivering projects within budget (15 points).
5. Conflict of interest avoidance (10 points).
6. Commitment and involvement of key personnel (10 points).

Your qualifications statement may be submitted electronically to financedir@floresvilletx.gov by Tuesday, April 14, 2026, by 10:00 a.m. CST to be considered. Any inquiries concerning this request for qualifications should be addressed to Cynthia Strum, Finance Director at financedir@floresvilletx.gov.

Reservation of Rights

The city reserves the right to:

1. Negotiate contract/agreement terms within 21 days of notice of award.
2. Reject any or all RFQ's.

Lobbying and Contact Restrictions

Firms are prohibited from contacting any city employee, Mayor, or City Council member or city representative other than the designated point of contact. Violation of this clause will result in disqualification.