

CITY OF FLORESVILLE, TEXAS

ADDENDUM NO. 1

REQUEST FOR QUALIFICATIONS/PROPOSALS (RFQ/P)

City Hall Parking Lot and Associated Drainage System Improvements Project

Date Issued: April 10, 2026

This Addendum forms a part of the solicitation documents and modifies the original Request for Proposals (RFP).

1. Change in Solicitation Type

The solicitation is hereby revised from a **Request for Proposals (RFP)** to a **Request for Qualifications/Proposals (RFQ/P)**.

The City will utilize a two-step process:

- **Step 1:** Evaluation and ranking of respondents based on qualifications only
- **Step 2:** The City will request fee proposals from the most qualified firm(s) and enter into negotiations for a fair and reasonable price

2. Fee Proposal Tab

The **Fee Proposal tab and all associated bullet points have been removed** from the initial submittal requirements.

Respondents shall **not submit pricing** as part of their initial qualifications package.

- **Fee Proposal:** A detailed breakdown of your professional fees, including:
 - ~~Total fixed fee or hourly rates for all services (Phases 1-4):~~
 - ~~Breakdown of fees by project phase:~~
 - ~~Identification of any anticipated reimbursable expenses:~~
 - ~~A separate, optional fee proposal for "Phase 5: Post-Construction Support."~~

3. Evaluation Criteria – Clarification

Under Section 5, *Evaluation Criteria*, Bullet #6 is hereby clarified as follows:

- **Competitiveness and transparency of the firm’s fee proposals on previous municipal projects** – 25 points

This criterion will be evaluated based on prior project experience and not on a fee proposal submitted with this solicitation.

All other terms and conditions of the solicitation remain unchanged.